

**COATESVILLE AREA SCHOOL DISTRICT**  
**SPECIAL SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**SEPTEMBER 11, 2018**  
*(Immediately Following Committee Meetings)*

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:05 P.M.**

**2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

**3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**5. ROLL CALL**

**Board of School Directors**

*Region II Vacant Seat*

Ann M. Wuertz, Vice President – *present*

*(Operations & Policy Committees)*

Robert J. Fisher – *present*

*(Education & Finance Committees)*

Bashera Grove – *present via telecom*

*(Education Committee)*

James Hills – *present*

*(Finance & Operations Committees)*

Thomas N. Keech – *present*

*(Education Committee)*

Robert T. Marshall, Jr. – *present*

*(Operations Committee)*

Brandon J. Rhone – *present*

*(Policy Committee)*

Thomas Siedenbuehl – *present*

*(Policy Committee)*

**Administration**

Dr. Cathy Taschner, Superintendent of Schools – *present*

Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning – *present*

Jeffrey Ammerman, Business Manager – *present*

Karen Hall, Director of Human Resources and School Board Secretary – *present*

Lisa Hauswirth, Director of Special Education – *present*

Jason Palaia, Director of Elementary and Secondary Education – *present*

Rita Perez, Director of Pupil Services – *absent*

**Student Representatives**

Diamond Marrow, Senior Class Representative – *not present*

Beamlak Abraham, Junior Class Representative – *not present*

**Solicitor**

Michael I. Levin, Esquire – *not present*

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA** (*Ann Wuertz, Vice President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

J. Human Resources Addendum

Motion: Tom Siedenbuehl

Second: Robert Marshall

Vote: 8-0-0

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the financial statements and the bills payable list.

**B. Safe Schools Training Contract Renewal – Scenario Learning D/B/A Vector Solutions, LLC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Scenario Learning D/B/A Vector Solutions, LLC, in the amount of \$4,510.49, effective August 8, 2018 for a twelve (12) month period, as presented. (*Enclosure*)

**C. US Medical Staffing Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between US Medical Staffing, Inc. and CASD to provide supplemental staffing of healthcare professionals, as presented. (*Enclosure*)

**D. Chadds Ford Alternacare, Inc. D/B/A Criticare Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2-year Agreement between Criticare and CASD, as presented. (*Enclosure*)

**E. Proposal for Pilot Program - Elementary School Clubs and Activities**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Proposal for elementary school clubs and activities, as presented and listed below: (*Enclosure*)

- Garden Club: Caln, East Fallowfield, King's Highway and Reeceville
- Safety Club: East Fallowfield, King's Highway and Reeceville
- Spanish Club: East Fallowfield, King's Highway, Rainbow and Reeceville
- Marching Band: ALL Elementary Schools
- Robotics Club: ALL Elementary Schools
- Student Council Club: ALL Elementary Schools

**F. Independent Education Evaluation Contract – Student 10013235**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Education Evaluation contract for student 10013235, as presented. (*Confidential Enclosure*)

**G. Independent Education Evaluation Contract – Student 90001373**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Education Evaluation contract for student 90001373, as presented. (*Confidential Enclosure*)

**H. Independent Education Evaluation Contract – Student 10002583**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract for student 10002583, as presented. (*Confidential Enclosure*)

**I. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Feldman, Scott, Social Studies Teacher for South Brandywine Middle School. Letter Dated: 8/23/2018. Reason: Personal. Effective: 1/16/2019.
- 2) Fulmer, Kimberly, Elementary Teacher for East Fallowfield Elementary School. Letter Dated: 8/31/2018. Reason: Personal. Effective: 10/29/2018.

b. EXTRA DUTY

- 1) Duffy, Kelly, Co-Student Council Advisor for North Brandywine Middle School. Letter Dated: 6/15/2018. Reason: Personal. Effective: 6/15/2018.

c. NON-CERTIFIED

- 1) Miller, Belinda, Cafeteria Cook Manager for the Coatesville Area Intermediate High School. Letter Dated: 9/4/2018. Reason: Personal. Effective: 9/11/2018.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Boone, Erin, Preschool Teacher for Gordon Early Literacy Center. Posted: 7/11/2018. Salary: \$46,731. Level: B. Step: 4. Temporary Professional Contract. Degree: BS— Early Childhood Education, Shippensburg University. Certification: Grades PK-4. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Bird, Lauren, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Bird, Lauren, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 3) Bolko, Linda, Mentor for Erin Boone for Gordon Early Literacy Center. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 4) Cole, Kelly, Mentor for Robert Parker for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 5) Coppadge, Charlene, Mentor for Emily Byrne for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 6) Coppadge, Charlene, Mentor for Aubrey Defazio for Caln Elementary School. Posted: 8/8/2018. Salary: \$500/additional mentee. Effective: 2018—2019 School Year. SP4: Staff.
- 7) Curry, Kylil, Assistant Tennis Coach for the Coatesville Area High School Campus. Posted: 8/13/2018. Salary: \$1,877.75 (prorated). Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 8) Daugherty, Rebecca, Mentor for Kristina Barcus for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Delp, Kristine, Mentor for Megan Gray for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 10) Fianza, Anjanette, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 Year. SP4: Staff.
- 11) Gushanas, Elizabeth, Mentor for Morgan McKenzie for North Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.

- 12) Harre, Maureen, Mentor for Brittany Burgis for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 13) Harre, Maureen, Mentor for Brittany Adamski for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$500/additional mentee. Effective: 2018—2019 School Year. SP4: Staff.
- 14) Hydutsky, Domenica, Mentor for Genevieve Reed for Scott Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 15) Keenan, Ann, Mentor for Caren Diamond for Scott Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 16) Lammey, April, Mentor for Nicole Stauffer for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 17) Leaman, Diane, Mentor for Jonathan Rogan for the Coatesville Area Senior High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 18) Lee, Christina, Mentor for Amanda Perri for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 19) Lee, Christina, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff
- 20) Luciani, Lisa, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 21) Marchesani, Stephanie, Mentor for Kelsey McArdle for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 22) McGaughey, Carolyn, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 23) Mork, Christopher, Mentor for Alyssa Lombardo for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 24) Pfeiffer, Jennifer, Mentor for Nicole McNeil-Scott for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 25) Pumo, Tracee, Cheerleading Coach for North Brandywine Middle School. Posted: 6/8/2018. Salary: \$1,856 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 26) Quattlebaum, Nate, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.

- 27) Rainer, Victoria, Mentor for Karen Weaver for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 28) Renshaw, Sharon, Mentor for Shannon Erdman for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 29) Rumford, Karena, Mentor for Danielle Pellegrini for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 30) Sayles, Mary Carol, Mentor for Susan Ertell for East Fallowfield Elementary School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 31) Sell, Maryanne, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 32) Smith, Karen, Student Council Co-Advisor for South Brandywine Middle School. Posted: 8/6/2018. Salary: \$2,335.63 (prorated). Effective: 9/5/2018. SP4: Staff.
- 33) Warren-Ward, Octavia, Cyber Assessment for the Coatesville Area School District Cyber Academy. Posted: 8/23/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 34) Warren-Ward, Octavia, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 35) Wesolowski, Paula, Mentor for Amanda Toth for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 36) Yerck, San Dee, Mentor for Jessica Kailer for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Chase, Ivy, Food Service General Utility Worker for North Brandywine Middle School. Effective: 8/27/2018—9/28/2018.

b. CATA

- 1) Amicone, Michelle, Teacher for Scott Middle School. Effective: 8/27/2018—11/16/2018.
- 2) Cooper, Victoria, Teacher for the Coatesville Area Intermediate High School. Effective: 10/22/2018—6/7/2019.

- 3) Thomas-Brown, Annette, Teacher for South Brandywine Middle School. Effective: 8/20/2018—9/12/2018.

c. CATSS

- 1) Brown, Amy, Principal's Secretary for the Coatesville Area Intermediate High School. Effective: 7/9/2018—10/2/2018.

d. NON-CERTIFIED

- 1) Miller, Belinda, Cafeteria Cook Manager for the Coatesville Area Intermediate High School. Effective: 8/23/2018—9/11/2018.

4. **Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary transfer of:

a. CATSS

- 1) Martinez, Iris, move from ESL Aide for Reeceville and Rainbow Elementary School to ESL Aide for Rainbow and Caln Elementary School. Effective: 2018—2019 School Year.

5. **Correction**

**RECOMMENDED MOTION:** That the Board of School Directors approve the correction as indicated:

a. CATA

- 1) Yerk, San Dee, remain at South Brandywine Middle School as a Special Education Teacher. Effective: 2018—2019 School Year.

6. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Sam Bardissi, Effective: 8/26/2018  
Robert Bartholomew, Effective: 8/21/2018  
Jacqueline Fulmer, Effective: 8/25/2018  
Claarissa Gamber, Effective: 8/21/2018  
Angela Garthwaite, Effective: 8/21/2018  
Matthew Handerhan, Effective: 8/21/2018  
Delores Hines, Effective: 8/25/2018

Ann Keenan, Effective: 8/21/2018  
Melissa McIlhenney, Effective: 8/21/2018  
Gabrielle Panasiewicz, Effective: 8/26/2018  
Roberta Presser, Effective: 8/25/2018  
Kelly Rigg, Effective: 8/21/2018  
Pamela Stewart, Effective: 8/27/2018  
Jackie Thompson, Effective: 8/21/2018

7. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the change in status of the Robotics Club/STEM at Reeceville Elementary School from "Pilot" to "Regular Club" status.

**8. Extra Duty Position Addition - Elementary Pilots**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the following Pilot clubs at the elementary level:

a. CATA

- 1) Pilot for Spanish Club for East Fallowfield, Reeceville, Rainbow, and King's Highway Elementary Schools. Effective: 2018—2019 School Year.
- 2) Pilot for Robotics/STEM Club for East Fallowfield, King's Highway, and Rainbow Elementary Schools. Effective: 2018—2019 School Year.
- 3) Pilot for Safety Club for East Fallowfield, King's Highway, and Reeceville Elementary Schools. Effective: 2018—2019 School Year.
- 4) Pilot for Garden Club for East Fallowfield, King's Highway, Caln, and Reeceville Elementary Schools. Effective: 2018—2019 School Year.
- 5) Pilot for Student Council for East Fallowfield, King's Highway, Caln, Reeceville, and Rainbow Elementary Schools. Effective: 2018—2019 School Year.
- 6) Pilot for Marching Band for East Fallowfield, King's Highway, Caln, Reeceville, and Rainbow Elementary Schools. Effective: 2018—2019 School Year.

**9. Extra Duty Position Addition - Secondary Pilots**

**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of the following Pilot clubs at the secondary level:

a. CATA

- 1) Pilot for Art Club for North Brandywine Middle School. Effective: 2018—2019 School Year.

**J. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Gilbert, Christine, 2.5 Hour Playground Aide for Reeceville Elementary School. Letter Dated: 9/5/2018. Reason: Personal. Effective: 9/5/2018.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:



a. EXTRA DUTY

- 1) Gellner, Jonah, Mentor for Eileen Abbasi for the Coatesville Area Senior High School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Olseski, Anthony, Mentor for Heather Jones for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000. Effective: 2018—2019 School Year. SP4: Staff.
- 3) Stem, Sami, Mentor for Patrick Donnelly for the Coatesville Area Senior High School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.

b. NON-CERTIFIED

- 1) Hamilton, Christian, School Police Officer for the Coatesville Area School District. Posted: 3/6/2018. Salary: \$33,000 (pro-rated). Effective: TBD. SP4: Approved. Pending 168 Forms.

3. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of position as Teacher Representative for the Discipline Committee. There will be four Teacher Representatives per elementary and secondary building. Salary: \$33/hour.

Motion: Tom Siedenbuehl

Second: Rob Fisher

Vote: 3-0

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Donna Urban

**INFORMATION ITEMS**

The deadline for submitting applications for the Region II vacancy is Friday, September 21, 2018, 5:00 p.m. The interviews and appointment will occur on Tuesday, September 25, 2018. The Board discussed delaying Reorganization of the Board until a new member is appointed.

**ADJOURNMENT**

This meeting was adjourned at 7:25 p.m. on a motion by Brandon Rhone.

Respectfully submitted,

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Karen M. Hall, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*